

# **Central Community Assembly**

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**Thursday 24 January 2013 at 7.00 pm**

**To be held at Quaker Meeting House,  
St James Street, Sheffield**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Ben Curran (Chair), Janet Bragg, Jillian Creasy, Jayne Dunn, Neale Gibson, Bob Johnson, George Lindars-Hammond, Mohammad Maroof, Shaffaq Mohammed, Robert Murphy, Nikki Sharpe and Stuart Wattam

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## PUBLIC ACCESS TO THE MEETING

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There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Rebecca Maddox, Community Assembly Manager  
Telephone no. 0114 205 3049  
Email [rebecca.maddox@sheffield.gov.uk](mailto:rebecca.maddox@sheffield.gov.uk)
- John Turner, Democratic Services  
Telephone no. 0114 273 4122  
Email [john.turner@sheffield.gov.uk](mailto:john.turner@sheffield.gov.uk)

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**CENTRAL COMMUNITY ASSEMBLY AGENDA  
24 JANUARY 2013**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting**  
To approve the minutes of the meeting of the Assembly held on 27<sup>th</sup> September, 2012
- 6. Central Community Assembly Discretionary Budget Update**  
Report of the Community Assembly Manager
- 7. Public Questions and Petitions**  
To receive any questions or petitions from members of the public at the meeting
- 8. Date of Next Meeting**  
To note that the next meeting of the Assembly will be held on Thursday, 28<sup>th</sup> March, 2013, from 6.00 pm to 8.00 pm, at Quaker Meeting House, St. James' Street

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Under the Council's Code of Conduct, members must act in accordance with the Seven Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership), including the principle of honesty, which says that 'holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest'.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life.

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at [-http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests](http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests)

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)

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Central Community Assembly

Meeting held 27 September 2012

**PRESENT:** Councillors Ben Curran (Chair), Janet Bragg, Jillian Creasy, Jayne Dunn, Neale Gibson, Bob Johnson, George Lindars-Hammond, Mohammad Maroof, Shaffaq Mohammed, Robert Murphy, Nikki Sharpe and Stuart Wattam

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**1. APOLOGIES FOR ABSENCE FROM MEMBERS OF THE ASSEMBLY**

1.1 No apologies for absence were received

**2. EXCLUSION OF PUBLIC AND PRESS**

2.1 No items were identified where resolutions may be moved to exclude the public and press.

**3. DECLARATIONS OF INTEREST**

3.1 There were no declarations of interest.

**4. LOCAL POLICING AND COMMUNITY SAFETY**

4.1 The Community Assembly received a presentation from Inspector Darren Starkey, Central Safer Neighbourhood Area (SNA), on the new policing arrangements in the Central Assembly area following a restructure of the SNAs. The Central SNA now covered the Walkley, City Centre, Broomhill and Hillsborough Wards and was coterminous with the Community Assembly boundary.

4.2 Inspector Starkey reported on the staffing levels in the Central Safer Neighbourhood Team, the general priorities of South Yorkshire Police in terms of crime prevention, current statistics in terms of crime levels, challenges for the SNA and key issues in the area at the present time.

4.3 Members of the public and the Community Assembly raised questions and the following responses were provided:-

- The Police regularly reviewed crime statistics in Tasking Meetings, so would be aware of any specific spikes in crime in certain areas. If there were increases in crime, they would look at preventative work in those areas, and increase resources if possible.
- The Police were making increasing use of software which could be downloaded onto items such as laptops and mobile phones, and which enabled the Police to track the whereabouts of such items if they had been

stolen. The public could also use websites such as [www.immobilise.com](http://www.immobilise.com) or [www.preyproject.com](http://www.preyproject.com) to register any items of value on a national database, and which enabled the Police to return any goods to their owners if located after being stolen or lost.

- The Police were aware of the recent rise in street robberies and car crime in the Uppertorpe area and had deployed additional resources to deal with the increase. It mainly involved teenagers and a number had been arrested and were presently in custody. A number of offenders had been caught with stolen goods by using the tracking software.
- If the Police suspected goods had been stolen, they could either visit the offender if they knew where they lived, and scan the goods in question, or use the tracking software to locate the goods. They also undertook such checks at second hand shops and were able to scan suspected stolen goods which had been handed in at police stations.
- A very high proportion of crime was committed by people known to the Police. This was particularly prevalent in respect of the recent instances of crime in the Uppertorpe area.
- It was agreed that the Witness Protection System could be operated more efficiently in order to provide greater assistance and protection for those people coming forward to give evidence against offenders. The Police worked with such people under the Community Justice System, and aimed to give people more confidence to come forward to provide evidence. It was accepted that it was not easy for people to provide evidence, but there was a facility for reporting anonymously through Crimestoppers.
- Those members of the public who had volunteered to compile Anti-Social Behaviour (ASB) diaries for the Police, and who were likely to receive visits from the Police, should be encouraged to make their own arrangements with the visiting Police Officer in terms of whether the Officer should wear plain clothes or whether they should meet at a venue other than the resident's home. This would then make the members of the public less susceptible to reprisals. This would also apply to victims of crime.
- The Police worked closely with licensees and the Council's Licensing Service in connection with problems of alcohol-related ASB. Whilst the Police could object to the opening of licensed premises or request reviews of the operation of such premises if they considered there were grounds to do so, they did not have the powers to stop new licensed premises from opening. In terms of the issues regarding alcohol-related ASB in the Broomhill area, the Police continued to work closely with the City's two Universities in connection with students' drinking habits. The City Centre was designated as an Alcohol Restriction Zone, and the Police were looking at the possibility of extending the zone to specific areas just outside the City Centre.
- The "101" number was the Police's preferred contact number for the public

reporting non-urgent issues as it provided a better method of logging such calls on the system.

- The Council could request information from the Police in terms of calls received through the “101” contact number, when drafting plans for road safety schemes, including 20mph zones.
- The Police had found that the allocation of funding by the Community Assembly in terms of the provision of youth clubs and other activities for young people had contributed towards reducing crime levels in such areas. The Police worked with the Council to look at which areas such funding should be targeted.
- Staffing levels in the Central SNA were greater, by varying degrees, than all of the other SNAs.
- It was appreciated that consistency in terms of staffing in the SNA contributed towards keeping crime levels down on the basis that the Police Community Safety Officers (PCSOs) were familiar with the area and representatives of community organisations and members of the public formed trusted relationships with such Officers. It had been accepted that there had been a recent change in the Central SNA, which had occurred as a result of the PCSO requesting a transfer to another Community Assembly area.
- It was understood that the plans to extend the Alcohol Restriction Zone to cover a number of neighbourhoods just outside the City Centre had been proposed by a number of different bodies and agencies. Information had been received from the Drug and Alcohol Action Team (DAAT), which indicated that extending the boundary of the Zone would provide the Police with powers to deal with any alcohol-related ASB linked to licensed premises.
- There had been an increase of 14 offences in terms of sexual crime for a given period ending April, 2012, compared with the same period in 2011. There were a number of specialist Police Officers who dealt with offences of this nature.

4.4 RESOLVED: That the Community Assembly:-

- (a) notes the information reported as part of the presentation, together with the responses to the questions raised; and
- (b) thanks Inspector Darren Starkey for attending the meeting, making the presentation and responding to the questions raised.

## **5. CENTRAL COMMUNITY ASSEMBLY HIGHWAYS UPDATE**

The Community Assembly Highways Link Manager and the Community Assembly

Manager submitted a joint report providing updates on (a) those highway schemes which the Community Assembly had agreed to fund from its Highways Budget 2012/13 and (b) the corporately-funded 20 mph zone chosen by the Community Assembly (Walkley – Ref C09).

## 5.1 **Public Questions**

Members of the public raised questions and the following responses were provided:-

- The relevant Traffic Regulation Orders (TROs) in respect of the proposed 20mph zone in the Winn Gardens area would hopefully be advertised before the end of 2012 and, subject to the number and nature of responses received to the Orders, they would then either be amended or confirmed unamended.
- Whilst there was a 20mph scheme in Hanover, there were no signs to indicate this. The plan was to use any underspend from the proposed scheme in Winn Gardens to fund the provision of relevant signage for the Hanover scheme.
- It was hoped that by providing an additional signal lead for the pedestrian crossing on South Road, it would be possible to reinstate the currently banned right turn at the bottom of Greenhow Street. This would capitalise on the Streets Ahead works being carried out in the area.
- Only adopted highways will be treated under the Streets Ahead Project. Members of the public would be able to check details on the Council website as to when their area was to be treated under the Project. Amey had and would continue to work closely with the Council and the utility companies to enable the works under the Project to be carried out with the minimum of disruption. Whilst there were likely to be some issues, due mainly to unforeseen circumstances, the aim was to keep any disruption to the treated work to a minimum.

## 5.2 **Decision Taken**

RESOLVED: That the Community Assembly notes:-

- (a) the contents of the report now submitted, relating to the progress made on the small highway schemes which the Community Assembly had agreed to fund from its Highways Budget 2012/13; and
- (b) the progress on the corporately-funded 20 mph zone chosen by the Community Assembly (Walkley – Ref C09).

## 5.3 **Reasons for the Decision**

The purpose of the Highways Budget is to respond to local requests for highway improvements. Traffic and parking is one of the Central Assembly Community Plan

priorities. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year.

#### 5.4 **Alternatives Considered and Rejected**

No alternative options have been considered as this report only provides an update on decisions previously made.

### 6. **PUBLIC QUESTIONS AND PETITIONS**

#### 6.1 **Petitions**

- (a) The Community Assembly received a petition submitted by Ernest Crookes, containing 61 signatures and requesting road safety measures at the junction of Welbeck Road and Fern Road. Jean Gleadall, who spoke to the petition, stated that the problems were caused by a local resident parking his car on Fern Road, very close to the junction with Welbeck Road, making it very difficult and dangerous for drivers turning right from Welbeck Road onto Fern Road. Despite a number of requests, and the fact that the local resident in question had off-street parking, he had refused to move his car off the road.

The Chair stated that although there was no funding left in the Assembly's Highways Budget 2012/13, the Assembly would consider the request for road safety measures at this junction as part of any review of the Highways Budget 2013/14. Inspector Darren Starkey stated that if the car in question was causing danger to other road users, the Police could take action, and that he would ensure one of his officers went to investigate the claims being made.

- (b) The Community Assembly received a petition submitted by Bernard Little, containing 40 signatures and requesting road safety measures at the junction of Upperthorpe/Springvale Road/Commonside.

The Community Assembly Manager stated that this request would be referred to the Head of Transport, Traffic and Parking Services for them to investigate. She added that as the junction in question was on the boundary of this and the South West Community Assembly, a copy of the petition would be referred to Tammy Barass, South West Community Assembly Manager.

#### 6.2 **Questions**

- 6.2.1 Members of the public raised questions and the following responses were provided:-

- (a) Penny Ralph questioned what the Council was doing in terms of safeguarding important local buildings and the development of significant sites, as set out in the Central Community Assembly Plan 2011/12, referring specifically to the Crookes Valley Methodist Church and Vestry and the Crookesmoor Community Centre.

The Community Assembly Manager stated that both the Crookes Valley Methodist Church and Vestry Hall were privately owned, resulting in the Council having limited powers as to what action it could take. The Community Assembly could request that Conservation Officers contact the owners and request that further steps be taken to secure the buildings. She added that the Crookesmoor Community Centre was still owned by the Council, and officers were currently looking for an alternative use for the premises. The Chair stated that Members would talk to Conservation Officers to discuss what work was required and report back thereon to the next meeting of the Assembly.

- (b) Leni Oglesby questioned whether the Community Assembly could instigate proceedings against the owners of the former Hallam Towers Hotel to ensure that the site was cleared of rubbish and made secure. She stated that the site had been badly vandalised and neglected and was aware that people were taking drugs and committing other acts of anti-social behaviour on the site.

The Chair stated that in the light of these, and other concerns raised by the previous questioner, the Community Assembly would discuss issues regarding sites and buildings within the Assembly area which appeared to have been neglected, at a future briefing meeting, to which Conservation Officers and any other relevant Council officers would be requested to attend. Inspector Darren Starkey added that whilst he was not sure of the reasons why the Local Community Safety Officer was not able to enter the site, he believed that it could be due to health and safety reasons, and would discuss this with the Officer.

- (c) Alan Wellings questioned whether the Community Assembly held a list of listed buildings in its area, which had been neglected and fallen into disrepair.

The Community Assembly Manager stated that the Council had a list of all listed buildings in the City, but it did not indicate what condition they were in.

- (d) Jenny Carpenter raised a number of issues regarding traffic movements from the City Centre to Walkley routes at Commonsides and questioned whether any road safety measures could be implemented to make it safer for both motorists and pedestrians.

The Community Assembly Manager stated that the request could be placed on the Assembly's list of small highway schemes to be considered as part of the consideration of the Highways Budget 2013/14.

- (e) A member of the public stated that he was aware that there were Enforcement Officers in other local authority areas whose job it was to look at properties which had been left vacant, and fallen into disrepair and questioned why this could not happen in Sheffield.

The Chair stated that the Council had an Empty Property Team, but officers were limited in terms of their powers and resources.

## **7. MINUTES OF LAST MEETING**

- 7.1 The minutes of the meeting of the Community Assembly held on 21<sup>st</sup> June, 2012, were approved as a correct record and, arising therefrom:-
- 7.2 The Community Assembly Manager reported that (a) further to the concerns raised by the Broomhill Forum and University Student Union regarding the implications of the proposed fortnightly bin collections from Houses in Multiple Occupation (HMOs), she had requested the Head of Waste Management to provide a review for the first six months of alternate weekly bin collections at the Community Assembly meeting in March 2013, (b) a further consultation meeting had been held in connection with the proposals to build houses on the former Crown Sash Works site, Whitehouse Lane, (c) the No.4 bus service had been retained with a subsidy from the South Yorkshire Passenger Transport Executive, and would comprise an hourly service to operate Monday to Saturday daytime, from the Interchange to Bents Green, via Psalter Lane, (d) a number of suggestions had been made in respect of the Walkley Active Corridor scheme and (e) in response to a question from Councillor Shaffaq Mohammed, Helen Judge had been appointed as the Community Assembly's Amey Link Officer, and arrangements would be made for her to attend a future meeting of the Broomhill Forum; and a walkabout with local Councillors and local residents would be arranged in Broomhill to discuss any issues prior to the commencement of the Streets Ahead works in that area.

## **8. CENTRAL COMMUNITY ASSEMBLY DISCRETIONARY BUDGET UPDATE**

The Central Community Assembly Manager submitted a report containing (a) details of how the balance of £28,130 from the Community Assembly's Discretionary Budget 2012/13 had been allocated by the Central Community Assembly Manager, acting under delegated authority, in consultation with the Chair of the Community Assembly and (b) proposals with regard to the reallocation of £4,000 and £2,975 from two projects where the funds could now not be used.

### **8.1 Decision Taken**

RESOLVED: That the Community Assembly:-

- (a) notes the information contained in the report now submitted, regarding funding allocations from the Community Assembly's Discretionary Budget 2012/13, made under delegated powers since 21<sup>st</sup> June 2012;
- (b) agrees to reallocate (i) the £4,000 earmarked for Walkley Community First Emergency Matched Funding to other projects in the Walkley Ward and (ii) the £2,975 underspend from the grant to Hillsborough Advice Service to other projects in the Hillsborough Ward;
- (c) delegates authority to the Community Assembly Manager, in consultation with the Chair of the Community Assembly, to agree the utilisation of the

sums referred to in (b) above, in line with the priorities of the Central Assembly Community Plan; and

- (d) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

## **8.2 Reasons for the Decision**

The allocation of the Discretionary Budget will ensure activity takes place to address the priorities in the Central Assembly Community Plan, across all four Wards in the Assembly area, including:-

- Things for young people to do
- Education, jobs and incomes
- The environment
- Community support and people getting on together
- Health
- Community Safety.

## **8.3 Alternatives Considered And Rejected**

Several options were being considered for using the balance of available funding, and these options were currently being investigated:-

Walkley Ward:-

- Small-scale improvements to Uppertorpe Precinct
- Service user survey/profile in Langsett, Netherthorpe and Uppertorpe
- Philadelphia green space improvement

Hillsborough Ward:-

- Air conditioning for Wisewood Sports Centre Community Room
- Drainage works at Hillsborough Arena Sports Association.

## **9. DATE OF NEXT MEETING**

- 9.1 It was noted that the next meeting of the Community Assembly would be held on Thursday, 24<sup>th</sup> January, 2013, at Quaker Meetinghouse, St. James Street. From 5.00 p.m. to 6.30 p.m., there will be a Meet the Cabinet session, with a Question Time debate and public questions and the Assembly will meet from 7.00 p.m. to 8.00 p.m.



## SHEFFIELD CITY COUNCIL Central Community Assembly Report

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**Report of:** Central Community Assembly Manager

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**Date:** 24<sup>th</sup> January 2013

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**Subject:** Central Assembly Discretionary Budget –  
summary of allocations 2012-13.

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**Author of Report:** Rebecca Maddox  
Central Community Assembly Manager  
[Rebecca.maddox@sheffield.gov.uk](mailto:Rebecca.maddox@sheffield.gov.uk) 0114 205 3049

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### Summary:

The Central Community Assembly has had a Discretionary Budget in 2012/13 of £221,400. The budget is designed to help implement the Central Community Assembly Plan. Each decision on expenditure has to be made at a public Assembly meeting, or else authority for making decisions has to be delegated by the Assembly at a public meeting to an Officer. In practice, this Officer is the usually Assembly Manager, with the delegated authority being made subject to consultation with the Chair on any proposed decision.

This report summarises all the spending decisions for the 2012/13 budget so far; highlights where expected spend has not yet taken place; and asks for delegated authority to allocate any unspent funds for this financial year.

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### Reasons for Recommendations:

Granting delegated authority to the Assembly Manager to allocate unspent funding from the Assembly's Discretionary Budget will help ensure that the maximum use is made of the available funding in fulfilment of the priorities set out in the Central Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

### Recommendations:

That the Central Community Assembly:

- (1) Notes and welcomes the funding allocations from the Central Assembly Discretionary Budget during the 2012/13 financial year;

- (2) Delegates authority to the Central Community Assembly Manager, in consultation with the Chair, to agree the utilisation of any under spend from the agreed allocations listed below, in line with the priorities set out in the Central Assembly Community Plan;
- (3) Confirms the authority of the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

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**Background Papers:**

**Category of Report:** OPEN

**Statutory and Council Policy Checklist**

<b>Financial Implications</b>	
YES	Cleared by:
<b>Legal Implications</b>	
YES	Cleared by: Andrew Bullock
<b>Equality of Opportunity Implications</b>	
YES (Central Community Plan EIA)	Cleared by: Phil Reid
<b>Tackling Health Inequalities Implications</b>	

YES
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
NO
<b>Community safety implications</b>
YES
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## 1. Summary

The Central Community Assembly has had a Discretionary Budget in 2012/13 of £221,400. The budget is designed to help implement the Central Community Assembly Plan. Each decision on expenditure has to be made at a public Assembly meeting, or else authority for making decisions has to be delegated by the Assembly at a public meeting to an Officer. In practice, this Officer is the usually Assembly Manager, with the delegated authority being made subject to consultation with the Chair on any proposed decision.

This report summarises all the spending decisions for the 2012/13 budget so far; highlights where expected spend has not yet taken place; and asks for delegated authority to complete any spending processes for this financial year.

## **2. What does this mean for people within the Central Community Assembly Area?**

The allocation of Central Assembly Discretionary Funding ensures activity takes place to address the priorities in the Central Community Assembly Plan, across all four wards in the area.

## **3. Outcomes and Sustainability**

The funding identified in this report will contribute to the delivery of the priorities in the Central Community Assembly Plan, thus benefiting residents in the Central Assembly Area.

The projects and activity within this report are contributing contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and the Central Assembly area to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint employment and community projects and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities.
- **Vibrant**; support the community and voluntary sector in working to achieve the priorities for the area.
- **Sustainable**; ensure that future generations can enjoy the open spaces in our area and that the Assembly plays a key role in protecting our environment.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

### Priorities

- Supporting and protecting communities

### Values

- Spend public money wisely
- Long term view
- Enable individuals and communities

### Outcomes

- Better Health and Wellbeing
- Safe and Secure Communities
- An Environmentally Responsible City

#### 4. Allocation of the 2012/13 Discretionary Budget

4.1 The Central Assembly Discretionary Budget for 2012/13 is £221,401. This was calculated on an aggregated ward basis, using a £1 per head of population allocation, and then an Index of Deprivation calculation.

Area	ID Allocation	Pop Allocation	Total Allocation	%
Broomhill	20296	17,386	£37,682	17
Central	46071	30,954	£77,025	35
Hillsborough	28195	19,034	£47,229	21
Walkley	37580	21884	£59,464	27
<b>Central CA Total</b>	<b>132,143</b>	<b>89258</b>	<b>£221,401</b>	<b>100</b>

4.2 Members chose to allocate £121,401 to area-wide projects, with the remaining £100,000 allocated on the basis of the percentages above.

4.3 In addition, the Assembly had £8000 carried forward from the 2011/12 budget, and a returned sum of £2,271 from a previous financial year's youth provision grant, which was added to the Additional Youth Provision allocation.

4.4 This table summarises how much of the budget has been allocated so far:

Which bit of the budget?	How much was originally allocated?	How much remains? 24.1.13
Area-wide allocation	£121,401 + £2271	£1
Broomhill Ward allocation	£17,000	£0
Central Ward allocation	£35,000	£0
Hillsborough Ward allocation	£21,000	£0
Walkley Ward allocation	£27,000	£0
Carry-forward from 11/12	£8000	£0

4.5 The following tables set out how the different elements of the budget have been allocated; whether they have been fully spent; and how the decision on the spending was made.

4.6. Area-wide allocation £121,401

1 Additional youth activities  £35,000 plus £2,271 from a repaid grant All allocated with £317 overspend	Allocation agreed at Assembly Meeting 22.3.12. Open grant round decided by decided by the Assembly Manager following recommendations from a Member/Officer panel. Unity Gym - £4400 Zest for Sport - £6000 Sharrow Cricket Club - £2388 Roshni - £5000 Kickz – Sharrow and Broomhall - £5000 Extra Time (SWFC at Winn Gardens) - £5000 393 Club - £4300 Pop Up (Art in the Park at Winn Gardens) - £2000 Broomhall Forum Summer Programme - £3500
2 NEAT Team /	Allocation agreed at Assembly Meeting 22.3.12.

<p>environmental improvements via Hortus Project £15,000 Could be underspent</p>	
<p>3 Events Budget  £8,000 Fully allocated</p>	<p>Allocation agreed at Assembly Meeting 22.3.12.</p> <p><b>Community Events Budget £4000</b>, detail agreed by Assembly Manager with Chair: Broomhall Forum Jubilee Event -£425 Sealed Knot Re-enactment, Hillsborough Park - £200 Broomhill Festival - £500 Fun in The Sun multicultural event - £200 Flame in the Park Olympic Event - £500 Langsett TARA Living with Nature Event - £250 Broomhall Group of Groups hospitality budget - £250 Broomhall Forum Student Welcome Event - £400 Riverlution Festival - £500 Forge Valley costumes for Flame in the Park - £300 Broomhall News 100<sup>th</sup> Edition Celebration - £300 Contingency - £175</p> <p><b>Assembly Events Budget £4000</b>, delegated to Assembly Manager: Sharrow Festival Stall - £50 Olympic Bunting Packs x 3 - £248 Hillsborough Older People's Event - £43 Peace in the Park Stall - £20 Venue Hire for Assembly Meetings, Partner Panels, Team Hillsborough, Team Sharrow, Youth Providers, Hillsborough Open Forum, Skills and Training Fairs - £1800 Microphones/PA for Assembly meetings - £1305 Wisewood Primary School Young PCSO Course - £501 Contingency - £33</p>
<p>4 Small Grants  £30,000 across area  Fully allocated</p>	<p>Allocation agreed at Assembly Meeting 22.3.12. Open grant round decided by the Assembly Manager following recommendations from a Member/Officer panel.</p> <p>St Wilfrids Centre - £762 ASSIST - £1000 Broomhall Centre - £1000 Broomhall Forum - £1000 HERB, Broomhall - £998 St Mary's Church and Centre - £625 Madina Elderly Women's Lunch Club - £300 Madina Elderly Men's Day Centre - £450 Sharrow Festival - £990 Sharrow Community Forum - £1000 Sheffield Wildlife Trust - £730 Roundabout - £1000 Portland Works Committee - £815 Allama Iqbal Sunday Cricket League - £975 Abbeydale Cricket Club - £882 Learn for Life - £998 Sheffield City Amateur Boxing Club - £1000 Friends of Lynwood Gardens - £1000 Amall Group - £500 Magnetised - £1000 Abbey Flyers Trampoline Club - £637 15<sup>th</sup> Sheffield Scout Group - £800 Winn Gardens TARA - £1000 River Stewardship Company - £950</p>

	<p>Friends of Holme Lane Community Garden - £729  Hillsborough Hawks Rugby Club - £1000  Harris Road Allotment Society - £594  Hillsborough Pumas Football Club - £840  Leppings Lane Residents Group - £950  Peace in the Park - £1000  Happy Hour OAP Club - £300  393 Club - £829  Your Good Mourning - £610  Grow Sheffield - £1000  Tusaale Football Team - £996  Sheffield Pride - £700</p>
<p>5 Healthy Communities Programmes  £15,000  Fully spent</p>	<p>Allocation agreed at Assembly Meeting 22.3.12.</p> <p>Winn Gardens Family Project  Grow and Eat Project at ZEST  Ben's Centre in City Centre  Broomhall and Sharrow – Diabetes Management, Mental Health and Healthy Eating</p>
<p>6.ESOL  £7000  Fully spent</p>	<p>Allocation agreed at Assembly Meeting 22.3.12.</p> <p>Details decided through open bidding round and sub group of Central Adult Learning Partnership.  ESOL for the world of work.  Learn for Life - £4930  Roshni - £1613  Broomhall Centre and Forum - £770</p>
<p>7 Four Bring Out Your Rubbish Days – one for each Ward  £4000  Fully spent</p>	<p>Allocation agreed at Assembly Meeting 22.3.12. Locations agreed by the Assembly Manager in consultation with the Chair.</p> <p>Rossington Road area, Broomhill Ward 20.11.2012  Eskdale Road area, Hillsborough Ward 21.11.2012  Highfield Place area, Central Ward - 22.11.2012  Langsett Estate, Walkley Ward - 23.11.2012</p>
<p>8.Mobile CCTV camera  £4000</p>	<p>Allocation agreed at Assembly Meeting 21.6.12.</p> <p>Project delayed.</p>
<p>9.Sheffield General Cemetery – staff costs  £3000</p>	<p>Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12  Fully allocated</p>
<p>10.Homeless and Rootless at Christmas  £400</p>	<p>Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12  Fully allocated</p>
<b>TOTAL</b>	<b>£121,400</b>

#### 4.7 Broomhill Ward allocation - £17,000

<p>1. Churches Together in Broomhill and Broomhall</p>	<p>Allocation agreed at Assembly Meeting 22.3.12.  £7,000  (9 months)  Fully allocated</p>
<p>2. Outcomes from Broomhill Ward Action Plan</p>	<p>Allocation agreed at Assembly Meeting 22.3.12.  £5000  Fully allocated</p>

3.Additional street cleaning	Allocation agreed at Assembly Meeting 22.3.12. £5000 May have underspend
<b>TOTAL</b>	<b>£17,000</b>

#### 4.8 Central Ward Allocation - £35,000

1 Broomhall Centre Manager	Allocation agreed at Assembly Meeting 22.3.12. £6000 Fully allocated
2 City Centre engagement project	Allocation agreed at Assembly Meeting 22.3.12. £3000 £2894 to be claimed
3 Learning Champion – Broomhall and Sharrow	Allocation agreed at Assembly Meeting 22.3.12. £10,000 Fully allocated
4 Additional Street Cleaning	Allocation agreed at Assembly Meeting 22.3.12. £3000 May have underspend
5 Sharrow Ranger post	Allocation agreed at Assembly Meeting 22.3.12. £10,000 Fully allocated
6 Broomhall Forum core costs	Allocation agreed at Assembly Meeting 22.3.12. £3000 Fully allocated
<b>TOTAL</b>	<b>£35,000</b>

#### 4.9 Hillsborough Ward allocation - £21,000

1 Hillsborough Advice Centre Debt Worker – 3 months gap funding April – June 2012	Allocation agreed at Assembly Meeting 22.3.12. £1296 Reduced from original allocation due to staff leaving
2 Learning Champion, ZEST	Allocation agreed at Assembly Meeting 22.3.12. £6000 Matched by Walkley Ward allocation Fully allocated
3 Wadsley Churchyard volunteer group – maintenance equipment	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £452 Fully allocated
4. Friends of Hillsborough Park Public	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation

Liability Insurance	with Chair at Assembly Meeting 21.6.12 £159 Fully allocated
5. Dial House Watch newsletters and room hire x 4	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £170 Fully allocated
6. Wisewood Garden Society – verandah refurbishment	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £500 Fully allocated
7. Wisewood Methodist Church OAP Exercise Group	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £610 Fully allocated
8. Dark Nights Fishing Project	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £538 Fully allocated
9. Activity Sheffield Dark Night Sessions	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £645 Fully allocated
10. Drainage works at Hillsborough Arena Sports Association	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £1764 Fully allocated
11. Air conditioning at Wisewood Sports Centre Community Room	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £4900 Fully allocated
12. Winn Gardens Santa’s Grotto	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £800 Fully allocated
13. Hillsborough Advice Service – sessional debt worker	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £2052 Fully allocated
14. Winn Gardens Partnerships Meeting	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £1114 Fully allocated
<b>TOTAL</b>	<b>£21,000</b>

#### 4.10 Walkley Ward allocation £27,000

1. Engagement via Forums - ZEST	Allocation agreed at Assembly Meeting 22.3.12. £5000 Fully allocated
2. Learning Champion, ZEST	Allocation agreed at Assembly Meeting 22.3.12. £6000 Matched by Hillsborough Ward allocation Fully allocated
3. Additional Youth Activities over Dark Nights period at Ponderosa, Ruskin Park and Bolehills via Activity Sheffield	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £1842 Fully allocated
4. Fir Street Community Centre Fire Escape	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £1500 Fully allocated
5. Lower Walkley Community Garden – set up costs	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £500 Awaiting bank details to allow transfer
6. Primrose Children’s Centre Dad’s Group	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £1200 Fully allocated
7. Walkley Library Security Gate	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £750 Earmarked but not yet ordered
8. Allotment Soup	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £750 Fully allocated
9. Freedom Road Group insurance	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £200 Fully allocated
10. Japanese Playgroup - bookshelves	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £250 Fully allocated
11. Fir St Older People’s Activity Group	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £376 Fully allocated

12. Uppertorpe Precinct	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £1500 for precinct bench Earmarked
13. User Survey in Netherthorpe, Uppertorpe and Langsett	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £4000 Earmarked
14. Karaoke machine for Edward St TARA	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £500 Earmarked
15. Fir St Community Centre: <ul style="list-style-type: none"> <li>• Tables</li> <li>• New kitchen serving bar</li> </ul>	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 <ul style="list-style-type: none"> <li>• £922</li> <li>• £745</li> </ul> Total £1667 Fully allocated
16. Blake St Community Garden	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £900 Earmarked
<b>TOTAL</b>	<b>£26,935</b>

#### 4.11 Carry forward £8000

1. Sharrow Community Forum	Allocation agreed at Assembly Meeting 21.6.12. £6000 Fully allocated
2. Sheffield General Cemetery – staff costs	Allocation agreed under Delegated Powers granted to Assembly Manager in consultation with Chair at Assembly Meeting 21.6.12 £2000 Fully allocated
<b>TOTAL</b>	<b>£8000</b>

4.12. A few of the items above could be subject to under spend and the need to reallocate funds at short notice. These are indicated in the text. The Assembly is requested to delegate authority to the Central Community Assembly Manager, in consultation with the Chair, to agree the utilisation of any under spend from any of the agreed allocations listed, in line with the priorities of the Central Assembly Community Plan.

## 5. Financial Implications

5.1 The Central Assembly has had a £221,401 Discretionary Budget to allocate in 2012/13, to help fulfil the priorities identified in the Central

Assembly Plan, plus £8000 of carry-forward and £2,271 of returned grant. This report summarises how the Budget has been allocated to date.

## **6. Legal Implications**

This report proposes that the Central Assembly Manager be given delegated power to reallocate any unspent. At this stage it is not known exactly how these funds might be applied. Therefore, the legal implications which arise from specific proposals would have to be addressed when specific proposals were formulated, in consultation with officers in Legal Services.

However, it is likely that in allocating unspent reliance would be placed on the new 'general power of competence' (the 'GPC') conferred on the Council by Section 1(1), Localism Act 2011. Section 1(1) provides that, "*A local authority has power to do anything that individuals generally may do.*" This is clearly a very broad power. It is not, however, *carte blanche* for the Council to act in any way it pleases. As one example of this, Section 2(1) provides that, "*If exercise of a pre-commencement power of a local authority is subject to restrictions, those restrictions apply also to exercise of the general power so far as it is overlapped by the pre-commencement power.*"

In exercising any discretion the Assembly Manager would need to have regard to the 'Public Sector Equality Duty' (see below), and also to the likely effect on, and the need for the Council to do all it reasonably can to prevent, crime and disorder (including behaviour adversely affecting the local environment), substance misuse and re-offending in its area (Section 17, Crime and Disorder Act 1998).

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council's Constitution including the Council's Contracts Standing Orders and all applicable procurement rules.

## **7. Equality of Opportunity Implications**

In exercising their discretion, the Assembly and Officers exercising delegated powers need to be mindful of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010. This is the duty to have due regard to the need to:-

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

This includes having due regard to the need to:-

- (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic; and
- (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it.

Generally speaking Section 158 of the Act permits the Council to take positive action where this is a proportionate means of:-

- (a) enabling or encouraging persons who share a protected characteristic to overcome or minimise a disadvantage connected to that characteristic,
- (b) meeting the needs of persons who share a protected characteristic which are different from the needs of persons who do not share it, or
- (c) enabling or encouraging persons who share a protected characteristic to participate in an activity in which participation by persons sharing that characteristic is disproportionately low.

The protected characteristics are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

The Central Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the Central Community Assembly Plan (which is supported by an Equality Impact Assessment). Future allocations will be made on the basis of the EIA, which will help to ensure that the needs of a wide range of residents are addressed.

#### **8. Human Resource Implications**

Any human resource implications for the Council as a result of the allocation of this funding to date have been dealt with previously, and it is not expected that any will arise from the allocation of the remaining funds.

#### **9. Environmental and Sustainability Implications**

Several of the projects funded have an environmental benefit.

#### **10. Mitigation of Risk**

The risks relating to this proposal have been considered by the Central Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity throughout the coming year, to assess whether projects have been effective.

The projects need to be aware that all funding must be spent by 31<sup>st</sup> March 2013 and no carry forward or extension is likely.

#### **11. Alternative Options**

Alternative options for using the budget have been considered, and these have been reported to previous Assembly meetings.

#### **12. Reasons for Recommendations**

Granting delegated authority to the Assembly Manager to allocate unspent funding from the Assembly's Discretionary Budget will help ensure that the maximum use is made of the available funding in fulfilment of the priorities set out in the Central Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

#### **13. Recommendations**

That the Central Community Assembly:

- (1) Notes and welcomes the funding allocations from the Central Assembly Discretionary Budget during the 2012/13 financial year;
- (2) Delegates authority to the Central Community Assembly Manager, in consultation with the Chair, to agree the utilisation of any under spend from the agreed allocations listed, in line with the priorities set out in the Central Assembly Community Plan;
- (3) Confirms the authority of the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

**Rebecca Maddox**  
**Central Community Assembly Manager**